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# APPLICATION FOR UNDERGRADUATE PROGRAMMES DISTANCE-LEARNING STUDENTS

## **1. PROPOSED COURSE OF STUDY** (Please mark with an 'X' next to your choice)

| Foundation Level       | Advanced Diplomas / Year 2      | Bachelors / Year 3              |
|------------------------|---------------------------------|---------------------------------|
| Foundation Certificate | Marketing Science               | Marketing Science               |
|                        | Business Administration         | Business Administration         |
|                        | Shipping Management             | Shipping Management             |
|                        | Tourism Management              | Tourism Management              |
| Diplomas / Year 1      | Financial & Computer Management | Financial & Computer Management |
| Business English       | Banking Management              | Banking Management              |
| Business Law           | Insurance Management            | Insurance Management            |
| Marketing Management   | European Studies                | European Studies                |
| Business Psychology    | Human Resource Management       | Human Resource Management       |
| Finance                | Business Law                    | Business Law                    |
|                        | Business Psychology             | Business Psychology             |
|                        | Logistics                       | Logistics                       |
|                        | Finance                         | Finance                         |
|                        | Digital Marketing               | Digital Marketing               |

Note: Each programme has a minimum duration of one year

#### 2. PERSONAL INFORMATION

| Full Name   |  |  |  |  |
|---|--|--|--|--|
| Date of Birth   | Nationality  |  |  |  |
| Native Language   | Other Languages  |  |  |  |
| Have you ever been registered as a GBU-Europe student?  YES  NO | If YES, please specify your former registration number |  |  |  |
| 3. CONTACT INFORMATION  |  |  |  |  |
| Home Address (for dispatch purposes)                            |  |  |  |  |
| Town/City   | Postcode (if applicable)                               |  |  |  |
| Country   | Mobile Phone No.                                       |  |  |  |
| Email   |  |  |  |  |

### 4. EDUCATIONAL BACKGROUND

| Secondary School details (below) | Higher Education details (below) |
|----------------------------------|----------------------------------|
| Name of Institution              | Name of Institution              |
| Duration of Study                | Duration of Study                |
| From (mm/yyyy):/                 | From (mm/yyyy):/                 |
| To (mm/yyyy):/                   | To (mm/yyyy):/                   |
| Grade Awarded                    | Grade Awarded                    |

#### **5. SUPPORTING DOCUMENTS**

- Secondary School Certificate (unless applying for Foundation Certificate)
- If English is not your native language, it is required that you show sufficient command of the English language.
- Copy of Identification Card (ID) or Passport
- Copies of Certificates accompanied by Transcripts (where applicable)
- Receipt of payment of Application fee

Once completed, the application should be scanned and sent to **study@gbu-europe.eu**. The Admissions Office will not assess applications without proof of payment of Application fee. \*Please see fee structure for more information. The cost of the Examination Centre (invigilation/courier etc.) is borne by the student.

#### 6. DECLARATION

Signed (applicant): \_\_\_

I hereby declare that the information submitted on this application is true to the best of my knowledge. Further, that GBU-Europe will hold my personal information will be retained by GBU-Europe for a reasonable amount of time and that my personal data will be used for a variety of purposes that GBU-Europe considers to be of benefit to students including (but not restricted to) monitoring academic performance, statistical reporting, awarding qualifications and provision of services. GBU-Europe will treat all information provided securely and in confidentiality.

Further, I understand that the status of recognition of GBU-Europe diplomas/degrees may vary from country to country and that it is my sole responsibility to enquire about the recognition status of the diploma/degree for which I am applying.

Further, I agree that, if for any reason it is proved in the future, either during the duration of my studies at GBU-Europe or after the completion of my studies, that the information with regards to the recognition of the said programme is proved to be mistaken and/or the information given to me by an authority or body was a result of negligence and/or omission, I will not have any claim against GBU-Europe.

Finally, I declare that I was informed by GBU-Europe, prior my enrolment, that the application fee is non-refundable, that I am entitled to a 90% refund of any fees within 30 days from my enrolment, and that after the 30-day period is over no refund will be available should I decide not to pursue the course.

By accepting the above terms and conditions, I understand that I form a legally binding agreement.

Date:

| OFFICIAL USE ONLY |                 |  |
|-------------------|-----------------|--|
| Received Date     | Administrator   |  |
| LOA               | Application Fee |  |
| Exemptions        | Exemption Fees  |  |
| Processing Date   |                 |  |